



## ASQ Certified Quality Auditor (CQA) Exam Preparation Course

This course is designed for individuals interested in taking the ASQ CQA examination in 2015 and for individuals that want to improve their quality management system auditing knowledge and skills.

The course will cover all areas in the CQA Body of Knowledge including:

- ✓ Audit Fundamentals
- ✓ Audit Process
- ✓ Auditor Competencies
- ✓ Audit Program Management & Business Applications
- ✓ Quality Tools and Techniques

In addition, attendees will participate in hands-on workshops directed at improving their knowledge and skills to plan, conduct and report the results of management system audits. Each class will include practice tests and solution reviews. **2.0 RU's** will be awarded to course participants.

### 2015 ASQ CQA Exam Information

Individuals interested in taking the ASQ CQA exam are responsible for applying for the exam and paying all exam fees to ASQ, [www.asq.org](http://www.asq.org), by the application deadlines listed below:

Exam Date	Application Deadline	Late Application Deadline
June 6, 2015	April 17, 2015	April 22, 2015 (add \$50.00 late fee)
December 5, 2015	October 16, 2015	October 21, 2015 (add \$50.00 late fee)

**ASQ CQA Examination Fees:** (not included in course fee)

Individuals taking the exam are responsible for paying ASQ the following ASQ CQA exam fee:

- ASQ Member exam fee is \$269.00
- Non Member exam fee is \$419.00

### CQA Exam Preparation Course Information

#### Course Location and Dates:

This 20 hour course will be held at a location TBD in the Richmond area on every other Friday on the dates and at the times listed below:

Dates	Times
April 10, 2015	8:00 AM to 4:30 PM (Lunch is provided)
April 24, 2015	8:00 AM to Noon
May 8, 2015	8:00 AM to Noon
May 22, 2015	8:00 AM to Noon

#### Course Registration Fee:

The course fee is \$385.00 for ASQ member and \$485.00 for non-members.

Class size is limited to the first 14 paid registrations. The course fee includes a comprehensive CQA Exam Prep manual and handouts that can be used as references during the CQA exam.

#### Required Text: (not included in course fee)

*The ASQ Auditing Handbook, 4<sup>th</sup> Edition*, by J.P. Russell \$89.00, available from the ASQ bookstore.

**Instructor:** Terry Burns is an ASQ Fellow, CQA, CQE, IRCA QMS Principal Auditor, Past ASQ CQA Exam Review Committee member and ASQ Subject Matter Expert. He is the Principal Consultant for Burns & Associates, Inc. Terry has been training QMS, EMS and OH&S auditors since 1992.

**Contact: Terry Burns at 804-379-8470 or [taburns212@gmail.com](mailto:taburns212@gmail.com) for additional information and registration.**